



Ref No. STPI/P/PUR/14/2021-22

Date: 14.02.2022

Subject: Supply and installation of grid ceiling including structure for the false ceiling at STPI-Aurangabad.

Software Technology Parks of India (STPI), Ministry of Electronics and Information Technology (MeitY), Government of India, invites sealed bid under **TWO Bid system** (1. Technical Bid and 2. Commercial bid) from reputed bidders for **Supply and installation of grid ceiling including structure for the false ceiling at STPI-Aurangabad.**

STPI Aurangabad is required to have following work at its office at **Plot no. T 25, MIDC, Chikalthana, Aurangabad (work for two blocks 1000 Sq. ft. each):**

1. Providing and Installation of Grid Ceiling associated work for false ceiling and associated work.

A. Details of Work:

Sr. No.	Description	Block Area (Approx.) in Sq. ft.
1	Ceiling Grid tiles 2x2 (approx.) 24mm size GI powder coated preprinted Grid (or equivalent/suitable) and associated work with complete installation	2000

B. Feature/ Characteristics/Physical Properties of Grid Tile:

- 1) Color: White
- 2) Humidity resistance: Yes
- 3) Light Reflectance: > 80%
- 4) Easy maintenance: Yes
- 5) PVC Laminated Grid tiles: Preferred

C. Other Terms and Condition:

1. The Bidder shall mandatorily visit the STPI Aurangabad premises before submitting the bid.
2. The bidder shall be responsible to make site ready as per the scope of work.
3. The work has to be completed in phased manner. In Phase 1, work in one block will be completed and in Phase 2, work for another remaining block will be completed.

4. The bidder will submit the bid only after inspection of the site and analyses the actual requirement of material and other requirements to quote the techno-commercial bid. The quoted rates shall be all inclusive.
5. The block area mentioned in 'details of work' is indicative.
6. No escalation in price shall be accepted after issuance of Work Order to L1 bidder.
7. The above-mentioned work shall be considered complete upon completion of the installation and acceptance of the work.
8. The disposal of waste/unwanted material (if any) will be responsibility of bidder.
9. The bidder shall take utmost care of furniture, partition, AC duct installed etc. in the blocks to avoid any damage to property.
10. The bidder shall use best/high quality material for above scope of work.

D. PAYMENT TERM:

- 1) Payment will be made within 15 days of completion and acceptance of the work.
- 2) The GST No. of STPI Pune and other details as per GST compliance shall be mentioned in invoice.

E. The interested bidders are required to submit below mentioned documents:

- i. Name of the proprietor/Firm/Company (Copy of registration certificate to be furnished)
- ii. Address of the Company/Firm (with telephone No. Fax & E-mail)
- iii. Contact person(s) (with mobile numbers)
- iv. Permanent Accounting Number /TAN Number (Copy of the same to be furnished)
- v. GST Registration Number (Copy of the certificate to be furnished)

Note: kindly submit the document as per Checklist format Annexure I

The work is to be completed within 15 days from date of acceptance of WO/PO.

You are requested to **submit your sealed proposal** mentioning/ super scribing on the envelope with **“Supply and installation of grid ceiling including structure for the false ceiling at STPI-Aurangabad”**, at Software Technology Parks of India, Plot No. Pl, Rajiv Gandhi Infotech Park, MIDC, Hinjewadi, Phase 1, Pune – 411 057 by **1600 Hrs** on or before **25.02.2022** and the bids received will be opened on **28.02.2022 1130 Hrs.**

F. Kindly quote the charges in per Sq.ft. as per Annexure II Price Bid Format.

The enquiry is available on STPI- Pune website: pune.stpi.in

You shall visit STPI-Aurangabad office located at **Plot no. T-25, MIDC, Chikalthana (contact no. 9822028312), Aurangabad** for inspection/any clarification before submission of your proposal/bid between 10 a.m. to 5 pm on all working/holidays.

**Director
STPI Pune**

“Annexure I”

(ENVELOPE 1: Technical BID)

CHECKLIST

	Documents	Documents Attached (Yes or No.)
a.	Copy of Tender Enquiry	
b.	Name of the proprietor/Firm/Company (Copy of registration certificate to be furnished)	
c.	Address of the Company/Firm (with telephone No. Fax & E-mail)	
d.	Name and address of the Partners/Directors of the Company/Firm (with mobile in case of a firm/company)	
e.	Contact person(s) (with mobile numbers)	
f.	Permanent Accounting Number /TAN Number (Copy of the same to be furnished)	
g.	GST Registration Number (Copy of the certificate to be furnished)	

Name & Signature of bidder

“Annexure II”

(ENVELOPE 2: Price Bid Format)

Sr. No.	Description	Block Area (Approx.) in Sq.ft.	Rate per Sq.ft. (in Rs.)
1	Ceiling Grid tiles 2x2 (approx.) 24mm size GI powder coated preprinted Grid (or equivalent/suitable) and associated work with complete installation	2000	
3		TOTAL	
4		GST if any	
5		Grand Total	

Note: The payment of above work will be paid as per actual measurements after completion of work.

Grand Total (Words in Rupees):

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Date: /02/2022

Signature Authorized Signatory

Place:

COMPANY SEAL