**In-Principle Exit Checklist**

1. Request letter stating reason for exit on company Letter Head.
2. Board resolution for exit.
3. Original documents issued by STPI namely LOP, True Copies of LUT, Green Card etc.
4. CA certified Annexure I , II, III & IV with details for last five years [**format** on website].
5. Notarized Legal Undertaking for exit with details till LOP Validity [**format** on website].
6. Copy of Audited Annual Progress Report for last Financial Year, if not submitted to STPI.
7. Copy of Monthly/Quarterly Reports for last month, if not submitted to STPI.
8. Copy Latest Custom Bonding License, if not submitted to STPI.
9. Income Tax Returns of the Unit for last five financial years.