**Software Technology Parks of India – Hyderabad**

**Procedure for Intimation of DTA Sales/Prior Permission for advance DTA sales**

STP/EHTP units are allowed to carry out DTA sales as per the clause 6.08 of prevailing FTP. The units are required to submit the **Self-declaration / Undertaking** for carrying out DTA sales as per the prescribed formats appended below.

**Documents to be filed/submittedfor Intimation of DTA sales:**

1. Self-declaration/Intimation Letter for DTA sales as per Format-I given below.

2. Information/Data as per format in Annexure-I

3. Copy of invoice and PO/SOW/Agreement/Workorder/Contracts

For any clarifications please feel free to call us or send email to below contacts:

Phone: 040-66415611

Email: hyd.softex@stpi.in

**Format-I**

**Formatfor Self-declaration/Intimation of DTA Sales**

To be submitted on letter head of the Company

To,

The Director, STPI Hyderabad.

**Self Declaration for carrying out DTA sales**

M/s \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ is an STP/EHTP unit with LoP No. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Dated \_\_\_\_\_\_\_\_ valid up to \_\_\_\_\_\_\_\_\_\_. The unit has done DTA sales for the FY \_\_\_\_\_\_\_\_, as per para 6.08 of prevailing FTP.

In this regard,

We do hereby solemnly and sincerely declare the following:

1. The unit has been achieving positive Net Foreign Exchange Earning (NFE) as per prevailing Foreign Trade policy.
2. The unit will comply with para 6.08 of prevailing Foreign Trade policy for doing DTA sales.

|  |  |  |
| --- | --- | --- |
| S.No | Name Of Customer | DTA sales during FY (inRs. Lakhs) |
|   |   |   |
|   |   |   |
|   |   |   |
|   |   |   |
|   |   |   |

 Name of the Unit

Place:

 (Along with company seal)

Date:

 Authorized Signatory

Name:

 Designation:

Address of Unit:

**Annexure-I**

Software Technology Parks of India-Hyderabad

**Projections / Performance Report**

**Name of the Company :**

**Initial STPI Approval No. (LOP) & Date :**

**Proposed Enhancement of CG :**

**Proposed Enhancement of Indigenous Goods :**

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **Sl No.** | **Particulars** | **1st Year** | **2nd year** | **3rd Year** | **4th Year** | **5th Year** | **Grand Total** |
| **1** | **Import of Capital Goods** |  |  |  |  |  |  |
| **2** | **Procurement of Indigenous Goods** |  |  |  |  |  |  |
| **3** | **Exports Earnings (FOB Value)** |  |  |  |  |  |  |
| **4** | **Wage Bill** |  |  |  |  |  |  |
| **5** | **Foreign Exchange outgo for items other than Capital Goods** |  |  |  |  |  |  |

**Note:**

**1.*The projections should be till the validity of LOP***

**2. *All amounts to be mentioned in Rs. Lakhs***