Software Technology Parks of India - Pune

Procedure for Sub-Contracting

The STP / EHTP units can sub-contract part of their production / job work to DTA unit as per para 6.14 of FTP.

<u>List of documents to be submitted to STPI:</u>

- 1. Request letter on company letter head.
- 2. Application for Sub-Contracting (In requisite format*).
- 3. CA certified performance details as per Annexure-I (Last 5 years).
- 4. Agreement copy / Purchase order copy / Copy of SOW.
- 5. Disclaimer Certificate for availing Export Benefits (a letter stating who will be availing the export benefit).

Formats:

1. Application for Sub-Contracting