

**RFP for Supply, Installation, Configuration and Testing of
Loop Card for & Repair and Maintenance of Fire Alarm
System of STPI Pune**



**Bid Enquiry No. STPI/P/PUR/03/2022-23
Dated. 04.11.2022**

SOFTWARE TECHNOLOGY PARKS OF INDIA

(An Autonomous Society Under Ministry of Electronics & Information Technology,
Govt. of India)

Plot No. P-1, Rajiv Gandhi Infotech Park, MIDC,
Hinjawadi, Phase -1, Pune- 411057
Tel. No. 91-20-2298 1000/ Fax No. 91-20-2298 1035/ 1010.

SECTION I
REQUEST FOR PROPOSAL (RFP)

Software Technology Parks of India (STPI) invites sealed bids under two bid system for **RFP for Supply, Installation, Configuration and Testing of Loop Card for & repair and maintenance of Fire Alarm System of STPI Pune.**

The important Bid Schedule & Venue are mentioned below:

Table 1:

I	Tender inviting officer Authority, Designation and Address	The Director, Software Technology Parks of India, Plot no. 1, Rajiv Gandhi Infotech Park, Phase 1, MIDC, Hinjawadi, Pune -411 057 Tel No.:- 020 2298 1000
II	Name of the Work	Supply, Installation, Configuration and Testing of Loop Card for & repair and maintenance of Fire Alarm System of STPI Pune
III	Place of Execution	Software Technology Parks of India, Gala No-5,6,7,8, Electronic Sadan-III, MIDC, Bhosari, Pune, Maharashtra-411026
IV	Place of submission of Bid	Address Mentioned at S. No.- I above
V	Place of Bid Opening	Address Mentioned at S. No.- I above
VI	Any other important criteria specified by the tender inviting authority	Tender received after due date and time will be summarily rejected

Table 2:

Published on https://pune.stpi.in	04.11.2022
Bid Document Download Start Date	04.11.2022
State Date & Time of Bid Clarification	05.11.2022
End Date & Time of Bid Clarification	10.11.2022
Bid Submission Start Date & Time	11.11.2022 at 0900 Hrs.
Bid Submission End Date & Time	23.11.2022 at 1430 Hrs
Bid Opening Date & Time	23.11.2022 at 1500 Hrs.

RFP document can be downloaded from the website <https://pune.stpi.in>

Director
STPI- Pune

SECTION II
INSTRUCTIONS TO BIDDERS (ITB)

1. PURPOSE OF TENDER

Software Technology Parks of India (STPI) is an Autonomous Society under Ministry of Electronics and Information Technology, Government of India.

The purpose of this RFP is to invite competitive bids for **Supply, Installation, Configuration and Testing of Loop Card (LSN 300) for & repair and maintenance of Fire Alarm System (Bosch FPA-5000) of STPI Pune in conformance with the scope of work mentioned in Annexure-I (Format of Commercial Bid).**

2. BIDDER'S ELIGIBILITY CRITERIA

- 2.1. Bidder should be OEM/ authorized service provider of the OEM (M/s. Bosch) for fire alarm system. **Documentary proof of the same to be provided.**
- 2.2. The bidder shall have necessary registration certificate for PAN Registration. Documentary evidence to be submitted.

3. TENDERING PROCESS

Bidders should submit their proposal in **SEALED MASTER ENVELOPE** via speed post/ courier/ by hand to

**The Director,
Software Technology Parks of India.
Plot No. P-1, Rajiv Gandhi Infotech Park,
Phase 1, Hinjawadi, Pune, Maharashtra-411057**

Please super scribe on the Master envelope as *"Supply, Installation, Configuration and Testing of Loop Card for & repair and maintenance of Fire Alarm System of STPI Pune."*

The quote should reach us on or before **23.11.2022 at 1430 Hrs.** The quotation received after the due date will not be accepted.

The Master envelope must contain **TWO SEPARATE SEALED ENVELOPES** labelled as under :-

- I. Technical Bid (Envelop No. 1)
- II. Commercial Bid (Envelop No. 2)

The following documents should be contained in Bid submission:

A. CONTENT OF TECHNICAL BID (ENVELOPE 1)

Bidder should submit technical bid inside the sealed envelope labelled "Technical Bid".

- I. Copy PAN card of the bidder.
- II. Copy of Registration/ Incorporation of the firm/ company/ proprietorship, etc.
- III. Certificate from OEM (M/s. Bosch) to the bidder for authorized service partner for fire alarm systems.
- IV. Copy of the duly filled in-Technical bid (format as per Annexure-I), printed on the company letter head.

B. CONTENT OF COMMERCIAL BID (ENVELOPE 2)

Bidder should submit financial proposal inside the sealed envelope labelled "Commercial Bid" as per Annexure-II.

Duly filled-in and signed copy (with company seal) of commercial bid in the format specified in Annexure-I (printed on Company letter head) should be submitted.

4. SITE VISIT:

- I. Bidders are advised to inspect the place of execution of the work, on week days between 10:00 AM to 5:00 PM and inspect the installed Fire Alarm System, at their own cost, before submitting the bid.
- II. A tenderer shall be deemed to have full knowledge of the site and scenarios whether he/she/they inspect(s) it or not.
- III. In order to carry out the inspection, the bidders are requested to send the email to mah.pur@stpi.in (Contact No. 020-22981018) for necessary coordination/arrangements for inspection.

5. BID EVALUATION PROCESS

The Bid evaluation process shall be in two-stage

- A. Technical Bid evaluation
- B. Commercial Bid evaluation

A. Technical bid evaluation

Technical bid shall be opened first and will be evaluated for fulfilment of the Bidder's Eligibility Criteria stated as per para 2 and documents mentioned in para 3A above.

Commercial Bids will be opened only for those who are technically qualified.

B. Commercial bid evaluation

Further to the identification of technically qualified bidders, their commercial bids will be opened.

The Bidder, whose total commercial offer as per price schedule is determined to be the lowest after evaluation, will be considered for the issue of Work Order.

However, STPI-Pune reserves the right to reject any or all the bids without assigning any reason, whatsoever.

6. AWARD OF CONTRACT:

Contract will be awarded to L1 bidder among all technically qualified bidders. However, STPI Pune reserves the right to award the contract partly or wholly to one or more bidders.

7. PAYMENT SCHEDULE:

- a. No advance payment will be made.
 - b. 100% Payment will be made against the invoice raised by the vendor after completion of Scope of Work.
- a) **Service Delivery: The complete scope of the work should be carried out and completed within 6 weeks from the date of placing the Purchase/ Work order.**
 - b) Charges pertaining to loading, unloading or any logistical tasks involved in supply of material or picking up of existing material will be borne by the bidder.

ANNEXURE-I

FORMAT FOR TECHNICAL BID

to be Printed on Company Letterhead

Tender Inviting Authority: The Director, Software Technology Parks of India, Pune
Name of Work : Supply, Installation, Configuration and Testing of Loop Card for & repair and maintenance of Fire Alarm System of STPI Pune.
Bid Enquiry No. : STPI/P/PUR/03/2022-23 Dated. 04.11.2022

Name of Bidder Company:

Table A- Scope of Work

S. No.	Particulars	Qty	Required Specification	Compliance (YES/NO)
1	Supply of Loop Card (LSN 300) for Fire Alarm System FPA-5000	1 Unit	Fire Alarm System FPA-5000 (Make Bosch, Model No LSN 300)	
2	Installation, reconfiguration & System testing	1 Job	<ul style="list-style-type: none">• Removal of the faulty LSN 300 Loop card• Install the new Loop card LSN 300 in the Bosch make Fire Alarm System FPA-5000• reconfiguration the new system• testing of new system	

Note: Bidder is required to mandatorily fill compliance in above table.

NET PAYABLE AMOUNT (in Words): Rupees
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I/We hereby certify that

1. I/we have read the bid document completely and agree with all the mentioned terms and conditions mentioned therein.
2. I/We have completely understood the scope of work and visited the site. I/We have complete capability to carry out the complete work.
3. The replacement part and all accessories provided are new, unused and genuine parts of Bosch make or of make recommended by Bosch.
4. The supplied replacement loop card shall carry months (minimum 12 months) of OEM warranty from the date of the successful testing.
- 5.

Name:
Designation:
Date:
Place:

Signature of Authorized Person

Company Seal

